

**TRUSTEE QUESTIONNAIRE**

**CASE NUMBER:** \_\_\_\_\_

This completed form should be submitted to the Trustee at least **10 days** before your Meeting of Creditors. For questions asking "yes" or "no," please circle the answer that applies to you.

1. Your name(s): \_\_\_\_\_  
2. Address(s): \_\_\_\_\_  
\_\_\_\_\_

3. Phone number: ( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_

4. E-Mail Address: \_\_\_\_\_

5. Marital Status: (circle one): (a) Married & Living Together (b) Separated (c) Divorced  
(d) Single (e) Widow(er)

6. Employment: Debtor/Husband Debtor/Wife  
Employer Name: \_\_\_\_\_  
Payroll address: \_\_\_\_\_  
\_\_\_\_\_

Employer phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_

I am paid: 1/wk. 1/2 wks. 2/ mo. 1/ mo. 1/wk. 1 / 2 wks. 2/mo. 1/mo.

6A. YES NO (a) Will you be paying your Chapter 13 Plan payment by automatic wage deduction from your employer?  
(b) If "yes," and you are married, from whose employer should the wage deduction be taken? HUSBAND WIFE

7. YES NO (a) Do you have dependents living with you? If "yes," how many? \_\_\_\_\_

YES NO (b) Do you have dependents not living with you? If "yes," how many? \_\_\_\_\_

8. YES NO (a) Going back 2 years from the date you filed this case, did you at any time during that period live in a state other than Virginia ?

(b) If "yes," please list all states in which you lived during the period from 2 years to 2½ years before the date this case was filed:

State Date moved there Date left there

\_\_\_\_\_

9. YES NO (a) Have you ever filed any kind of bankruptcy case before?

(b) If "yes," please answer the following questions for every case:

Date filed State Chapter If discharged, date If dismissed, date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. YES NO (a) Are you at present required to pay child support or spousal support, either for an ongoing obligation or for an obligation that would have ended by now if you had made all your payments on time? (If this is a joint case, whose obligation is this: HUSBAND WIFE )
- (c) If "yes," the amount of my support payment is \$ \_\_\_\_\_ per month. Of that amount, \$ \_\_\_\_\_ per month is to pay arrears.
- (d) If "yes," the name of the person to whom I owed support is \_\_\_\_\_, his/her full address is \_\_\_\_\_, and his/her phone number is ( ) \_\_\_\_\_ - \_\_\_\_\_.
- YES NO (d) If "yes," were you behind in your support payments as of the date your case was filed? If behind, the amount I was behind as of filing is \$ \_\_\_\_\_.
11. YES NO (a) Has your attorney advised you, or are you otherwise aware, that any of your debts are "non-dischargeable" in this bankruptcy case? (In other words, if you don't pay the debt in full in this case, you will have to finish paying it off after your case is over)
- (b) If "yes," please list each non-dischargeable debt: \_\_\_\_\_
12. YES NO (a) Are you buying your home?
- YES NO (b) If "yes," have you failed to pay any monthly mortgage payment that you should have paid since your case was filed?
13. YES NO (a) Are you renting where you live?
- YES NO (b) If "yes," have you failed to pay any monthly rent payment that you should have paid since your case was filed?
14. YES NO Do you expect your income to increase in the upcoming year? If "yes," explain: \_\_\_\_\_
15. YES NO Do you expect your income to decrease in the upcoming year? If "yes," explain: \_\_\_\_\_
16. YES NO (a) For all prior tax years that you should have filed federal and state income tax returns, is there any year for which you have not filed a federal or state return?
- (b) If "yes," list the years that were not filed: Federal: \_\_\_\_\_; State: \_\_\_\_\_
17. YES NO (a) Did you receive a federal or state income tax refund for the last year that you filed your personal income tax returns?
- (b) If "yes": year: \_\_\_\_\_; fed. refund: \$ \_\_\_\_\_; state refund: \$ \_\_\_\_\_
18. YES NO (a) At this time do you contribute regularly to a church or other religious organization?
- (b) If "yes," how much, on average, did you contribute each month in the year before you filed this case? \$ \_\_\_\_\_ per month
19. YES NO (a) Do you have any student loans for which you are liable?
- (b) If "yes": amount still owed: \$ \_\_\_\_\_; required payment: \$ \_\_\_\_\_/mo. Future payments to be made: DIRECTLY BY ME THROUGH THE PLAN

20. YES NO (a) Do you have an Education IRA or a Pre-paid Tuition Account?  
 (b) If "yes": amount in account as of filing: \$\_\_\_\_\_
21. YES NO (a) Have you received credit counseling prior to filing this case?  
 (b) If "yes," name of agency: \_\_\_\_\_  
 (c) If "yes," did the agency develop for you a debt repayment plan? \_\_\_\_\_
22. YES NO (a) Is the amount your attorney is charging you in this case correctly set forth in your bankruptcy schedules?  
 YES NO (b) Do you understand that your attorney cannot increase his/her fee unless the Bankruptcy Court approves any additional fees?  
 YES NO (c) Have you signed a written contract with your attorney which sets forth the fees to be charged and the services to be performed by the attorney in this case?
23. YES NO (a) Do you understand that while you are in Chapter 13 you cannot sell, transfer, refinance, or place a lien against any real estate (house or land) that you own without first obtaining an order of approval from the Court?  
 YES NO (b) Do you understand that while you are in Chapter 13 if you cannot incur additional indebtedness (borrow money or incur new debt on credit) in an amount totaling more than \$5,000.00 without first obtaining an order of approval from the Court?
24. YES NO (a) Did your attorney, or someone from your attorney's office, assist you in filling out this questionnaire? (If you do not have an attorney, write "N/A")

**I declare under penalty of perjury that I have read the answers contained in the above Trustee's Questionnaire and that they are true and correct as of this date.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**I understand that the penalty for making a false statement or concealing property is a fine of up to \$500,000.00 or imprisonment for up to 5 years or both (18 U.S.C. § 152 and 3571).**